

PioneerRx

Prescription Report

Go to the **Rx** tab

Select the **binocular icon** in the Data Entry section

In the **Completed Between** line, enter the date range

Press **Search (F12)** to generate the report

Once the report has been generated, create a new report design layout.

In the drop-down box next to View, select **Expanded with Comments**

Select the **Field Chooser icon**  on the left side of the screen

Check the boxes of the data fields you want to report

PioneerRx
Date Filled
Days Supply
Dispensed Item Name
Dispensed Item NDC
Dispensed Item Strength
Dispensed Quantity
Origin
Patient Age
Patient Ethnicity
Patient Gender
Patient Paid Amount
Patient Primary Address
Patient Primary Zip Code
Patient Race
Patient Serial Number/Patient Central ID
Pharmacy NCPDP

Primary ICD10 Code
Primary ICD10 Code Description
Refill Number
Rx Number
Sig Code
Patient Weight Formatted
Patient Active Allergy List
Patient Latest Serum Creatinine Lab Result

***** Please note that when adding patient weight, you must select the option for "Patient Weight Formatted" *not* "Patient Weight Ounces" otherwise our system will be unable to process the data*****

Select the **blue plus sign** next to the View drop-down box

Name the layout

Press **Search (F12)** to regenerate the report with new data fields

Export the report to an excel file.

Select **Menu** in the top right corner of the green results box.

Choose **Export to Excel**

Name and save Excel document

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